



ECOLE NOTRE DAME DES VICTOIRES

Request of Educational Records

PARENTS: Please sign below and submit this form to your child's current school in order that copies of their current transcript may be forwarded to Ecole Notre Dame des Victoires.

SCHOOL: The student named below has applied to Ecole Notre Dame des Victoires. We ask that you forward to us his/her transcript, teacher reports, and any standardized test records for the current school year and for the previous two years.

Please forward any questions to Desiree Almendares, Director of Admissions at (415) 421.0069 or admissions@ndvsf.org.

Federal Statute Entitled: Privacy Rights of Parents and Students

Schools may send a student's educational record to officials or school systems in which the student seeks or intends to enroll, upon condition that the student's parents are notified of the transfer, received a copy of the record, if desired, and have an opportunity to challenge the content of the record.

I have read the above statement. Please send the educational records of my child,

Full Name	Birth date	Grade
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To: Ecole Notre Dame des Victoires
Attn: Admissions
659 Pine Street
San Francisco, CA 94108

Print name of parent _____

Signature of parent _____

Date _____